



SPRINGFIELD

NEBRASKA

CITY COUNCIL AGENDA

Tuesday, January 21, 2025, at 7:00 p.m.
Springfield City Hall
170 North 3rd Street

CALL TO ORDER

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

CONSENT AGENDA

All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.

1. Approve Minutes of the January 7, 2025, Council Meeting
2. Approve Claims
3. Approve Treasurer's Report

REGULAR AGENDA

1. **Public Hearing** to consider an application submitted by the City of Springfield for an amendment to Chapter 4 Achieve of the Springfield Comprehensive Plan to adopt the Master Plan of the Sarpy County and Cities Wastewater Agency (SCCWWA) as adopted and approved by the SCCWWA
2. Consider approval of **Ordinance No. 1178** amending Chapter 4 Achieve of the Springfield Comprehensive Plan to adopt the Master Plan of the Sarpy County and Cities Wastewater Agency (SCCWWA) as adopted and approved by the SCCWWA
3. **Public Hearing** to consider an application submitted by the City of Springfield for an amendment to Chapter 4 Achieve of the Springfield Comprehensive Plan to adopt the Western Sarpy Transportation Enhancement Plan (WE-STEP)
4. Consider approval of **Ordinance No. 1179** amending Chapter 4 Achieve of the Springfield Comprehensive Plan to adopt the Western Sarpy Transportation Enhancement Plan (WE-STEP)
5. Consider sound proofing options for the Community Building

6. Consider bids for floor resurfacing in the Community Building basement
7. Consider bids for air duct cleaning at the Community Building
8. Discuss outstanding parking tickets
9. Discuss Kathleen Gottsch's, City Administrator/Treasurer, annual review and consider a proposed merit increase
10. Consider a merit increase for Rod Post, seasonal maintenance worker / mower
11. Consider a merit increase for Daelynn Schmitz, seasonal maintenance worker
12. Approve a wage increase for Chris Woodman, Director of Buildings, Equipment & Vehicles, for obtaining his water license
13. Approve a wage increase for Jason Iverson, Maintenance Laborer, for obtaining his water license
14. Political Subdivision Tort Claim from Luis Beltran

DEPARTMENT REPORTS

1. Water & Sewer Department – Mike Neitzel
2. Library & Community Building – Michael Herzog
3. Parks Department – Kacie Murtha
4. Street Department – Dan Craney
5. Mayor's Report – Bob Roseland
6. City Staff Reports

The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.

ADJOURNMENT

MINUTES

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 p.m. on Tuesday, January 21, 2025, at City Hall. Present were Mayor Bob Roseland; Council Members: Mike Neitzel, Michael Herzog, Kacie Murtha, Dan Craney. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while

the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

Consent Agenda

Motion by Herzog, seconded by Craney, to approve the Consent Agenda. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Check #	Account ID	Account Description	Name	Debit Amount
General				
49259	7480-10-10	Janitorial-Gen	BSC Janitorial	360.00
49260	7455-10-10	Internet-Gen	Charter Communications	139.98
49261	7030-10-10	Prof Svcs-Planning-Gen	Confluence, Inc	3,960.00
49263	8200-10-10	Miscellaneous-Gen	InfoSafe Shredding LLC	180.00
EFTPS	7270-10-10	Insurance-Gen	Travelers	295.13
			Total	4,935.11
Library				
EFTPS	7270-20-10	Insurance-Lib	Travelers	128.91
			Total	128.91
Parks				
EFTPS	7270-30-10	Insurance-Park	Travelers	189.97
			Total	189.97
Comm Bldg				
EFTPS	7270-40-10	Insurance-Community Bldg	Travelers	100.08
			Total	100.08
Water				
EFTPS	7270-50-20	Insurance-Water	Travelers	315.48
49265	7330-50-20	Telephone-Water	Verizon Wireless	21.97
49265	9155-50-20	GIS-Water	Verizon Wireless	6.67
			Total	344.12
Sewer				
EFTPS	7270-60-30	Insurance-Sewer	Travelers	237.46
49265	7330-60-30	Telephone-Sewer	Verizon Wireless	21.97
49265	9155-60-30	GIS-Sewer	Verizon Wireless	6.67
			Total	266.10
Street				
49260	7455-70-40	Internet-Street	Charter Communications	109.99
EFTPS	7270-70-40	Insurance-Street	Travelers	429.10
49264	8150-70-40	R&M Vehicle-Street	Ultimate Truck Accessories	445.00
49265	7330-70-40	Telephone-Street	Verizon Wireless	21.98
49265	9155-70-40	GIS-Street	Verizon Wireless	6.68
			Total	1,012.75
Keno Comm Betterment				
49262	9174-80-70	Keno CB Project	Country Mile Wireless	4,560.00
			Total	4,560.00
			Water/Sewer Transfers	9,145.00
			Total	9,145.00
			Grand Total	20,682.04

The City Treasurer reported a balance on hand of \$7,257,403.74 in cash assets; Prestige Treasury, \$210,518.03; Prestige Bond, \$1,247,554.81; Keno Community Betterment, \$524,015.21; Keno Progressive Jackpot, \$50,169.47; Water Deposit Savings, \$4,264.68; Refundable Deposits Savings, \$1,245.09; Water Tower Savings, \$380,041.26; Sewer Restricted, \$389,739.88; Water Capital Facilities Fees, \$180,773.06; Sewer Capital Facilities Fees, \$1,201,340.05; City Sales Tax, \$9,060,760.99; Money Market Library Bricks, \$984.43; Government Securities, \$123,790.74; Library Savings-Estate Donation, \$1,657.25; Pinnacle Bank-ASIP, \$2,741,064.56; Time Certificates as follows: Bond, \$82,777.81; Tower, \$61,919.37; Water, \$135,971.09; Library Restricted, \$33,863.83; Cash Receipts, \$1,986,292.35; Cash Disbursements, \$236,068.71.

Regular Agenda

Agenda Item 1. A Public Hearing of the Springfield City Council was opened at 7:02 p.m. to consider an application submitted by the City of Springfield for an amendment to Chapter 4 Achieve of the Springfield Comprehensive Plan to adopt the Master Plan of the Sarpy County and Cities Wastewater Agency (SCCWWA) as adopted and approved by the SCCWWA. No one from the public spoke in favor of or in opposition to the application. After all those wishing to speak were offered an opportunity to be heard, the Mayor recommended the hearing be closed. Motion by Neitzel, seconded by Herzog, to close the public hearing. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried. Public Hearing closed at 7:03 p.m.

Agenda Item 2. Council Member Craney introduced **Ordinance No. 1178** entitled:

AN ORDINANCE TO AMEND CHAPTER 4 "ACHIEVE" OF THE COMPREHENSIVE PLAN OF THE CITY OF SPRINGFIELD, SARPY COUNTY, NEBRASKA; TO ADOPT THE MASTER PLAN OF THE SARPY COUNTY AND CITIES WASTEWATER AGENCY (SCCWWA); TO REPEAL ORDINANCES IN CONFLICT; AND TO PROVIDE FOR THE EFFECTIVE DATE HEREOF

and moved that the statutory rule requiring reading on three different days be suspended. Council Member Murtha seconded the motion to suspend the rules and upon roll call vote on the motion the following Council Members voted AYE: Neitzel, Herzog, Murtha, Craney. The following voted NAY: None. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said ordinance. Said ordinance was then read by title and thereafter Council Member Murtha moved for final passage of the ordinance, which motion was seconded by Council Member Craney. The Mayor then stated the question "Shall Ordinance No. 1178 be passed and adopted?" Upon roll call vote, the following Council Members voted AYE: Neitzel, Herzog, Murtha, Craney. The following voted NAY: None. The passage and adoption of said ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the ordinance adopted and the Mayor in the presence of the Council signed and approved the ordinance and the Clerk attested the passage and approval of the same and affixed her signature thereto and ordered the ordinance to be published or posted as required by law and as provided therein. A true, correct and complete copy of said ordinance is as follows:

ORDINANCE NO. 1178

AN ORDINANCE TO AMEND CHAPTER 4 "ACHIEVE" OF THE COMPREHENSIVE PLAN OF THE CITY OF SPRINGFIELD, SARPY COUNTY, NEBRASKA; TO ADOPT THE MASTER PLAN OF THE SARPY COUNTY AND

CITIES WASTEWATER AGENCY (SCCWWA); TO REPEAL ORDINANCES IN CONFLICT; AND TO PROVIDE FOR THE EFFECTIVE DATE HEREOF.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD, SARPY COUNTY, NEBRASKA:

Section 1. Approval of Amendment to Comprehensive Plan. On January 14, 2025, the Springfield Planning Commission conducted a public hearing on the matter of amending Chapter 4 of the comprehensive plan to adopt the Master Plan of the Sarpy County and Cities Wastewater Agency (SCCWWA) as adopted and approved by the SCCWWA and reported a recommendation of approval to the City Council. On January 21, 2025, the City Council held a public hearing on said proposed amendment to the comprehensive plan and found and determined that said proposed amendment to the comprehensive plan is advisable and in the best interests of the City. The City Council further found and determined that public hearings were duly held and notices given. Therefore, the City Council hereby approves said proposed amendment to the comprehensive plan as set forth in this Ordinance.

Section 2. Amendment to Comprehensive Plan. Chapter 4.4 is revised as follows:

SPRINGFIELD COMPREHENSIVE PLAN
CHAPTER 4 ACHIEVE SPRINGFIELD
SECTION 4.6 SARPY COUNTY AND CITIES WASTEWATER AGENCY MASTER PLAN

On November 20, 2024, the Sarpy County and Cities Wastewater Agency (SCCWWA) Board adopted the Master Plan for the design of the Unified SWS which sets out a recommended list of priorities in relation to the phasing of the Master Plan. The Master Plan is attached as Exhibit A.

The infrastructure identified in the Master Plan will be owned, operated and maintained by SCCWWA and includes Phase 1A Infrastructure, Trunk Sewer Phase 1B, Trunk Sewer Phase 1, and Future Sewer. The SCCWWA's adoption of the Master Plan does not supersede each Member's planning approval jurisdiction, and the Members recognize that any future development and related sewer service expansion within SCCWWA's Jurisdiction shall be consistent with the Agency's Growth Management Plan and the Master Plan.

EXHIBIT A
Master Plan

Established by SCCWWA Pursuant to Resolution 2024-042 on November 20, 2024

Section 3. Repeal Ordinances in Conflict. All other ordinances in conflict are hereby repealed.

Section 4. Effective Date. This Ordinance shall be in full force and effect from and after passage, approval and publication as provided by law.

PASSED AND APPROVED THIS 21ST DAY OF JANUARY, 2025.

Robert Roseland, Mayor
(SEAL)

Attest: Barbara Henninger, City Clerk

Craney inquired about the progress of our 30-day waiting period to connect to the SCCWWA's sewer system. Kathleen Gottsch, City Administrator/Treasurer, reported that our 30-day waiting period has not started yet. SCCWWA is still in the process of configuring flow meters.

Agenda Item 3. A Public Hearing of the Springfield City Council was opened at 7:08 p.m. to consider an application submitted by the City of Springfield for an amendment to Chapter 4 Achieve of the Springfield Comprehensive Plan to adopt the Western Sarpy Transportation Enhancement Plan (WE-STEP). No one from the public spoke in favor of or in opposition to the application. After all those wishing to speak were offered an opportunity to be heard, the Mayor recommended the hearing be closed. Motion by Murtha, seconded by Herzog, to close the public hearing. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried. Public Hearing closed at 7:09 p.m.

Agenda Item 4. Council Member Murtha introduced **Ordinance No. 1179** entitled:

AN ORDINANCE TO AMEND CHAPTER 4 "ACHIEVE" OF THE COMPREHENSIVE PLAN OF THE CITY OF SPRINGFIELD, SARPY COUNTY, NEBRASKA; TO ADOPT THE WESTERN SARPY TRANSPORTATION ENHANCEMENT PLAN (WE-STEP); TO REPEAL ORDINANCES IN CONFLICT; AND TO PROVIDE FOR THE EFFECTIVE DATE HEREOF

and moved that the statutory rule requiring reading on three different days be suspended. Council Member Neitzel seconded the motion to suspend the rules and upon roll call vote on the motion the following Council Members voted AYE: Neitzel, Herzog, Murtha, Craney. The following voted NAY: None. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said ordinance. Said ordinance was then read by title and thereafter Council Member Murtha moved for final passage of the ordinance, which motion was seconded by Council Member Neitzel. The Mayor then stated the question "Shall Ordinance No. 1179 be passed and adopted?" Upon roll call vote, the following Council Members voted AYE: Neitzel, Murtha, Craney. The following voted NAY: Herzog. The passage and adoption of said ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the ordinance adopted and the Mayor in the presence of the Council signed and approved the ordinance and the Clerk attested the passage and approval of the same and affixed her signature thereto and ordered the ordinance to be published or posted as required by law and as provided therein. A true, correct and complete copy of said ordinance is as follows:

ORDINANCE NO. 1179

AN ORDINANCE TO AMEND CHAPTER 4 "ACHIEVE" OF THE COMPREHENSIVE PLAN OF THE CITY OF SPRINGFIELD, SARPY COUNTY, NEBRASKA; TO ADOPT THE WESTERN SARPY TRANSPORTATION ENHANCEMENT PLAN (WE-STEP); TO REPEAL ORDINANCES IN CONFLICT; AND TO PROVIDE FOR THE EFFECTIVE DATE HEREOF.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD, SARPY COUNTY, NEBRASKA:

Section 1. Approval of Amendment to Comprehensive Plan. On January 14, 2025, the Springfield Planning Commission conducted a public hearing on the matter of amending Chapter 4 of the comprehensive plan to adopt the Western Sarpy Transportation Enhancement Plan (WE-STEP) and reported a recommendation of approval to the City Council. On January 21, 2025, the City Council held a

public hearing on said proposed amendment to the comprehensive plan and found and determined that said proposed amendment to the comprehensive plan is advisable and in the best interests of the City. The City Council further found and determined that public hearings were duly held and notices given. Therefore, the City Council hereby approves said proposed amendment to the comprehensive plan as set forth in this Ordinance.

Section 2. Amendment to Comprehensive Plan. Chapter 4. is revised as follows:

SPRINGFIELD COMPREHENSIVE PLAN
CHAPTER 4 ACHIEVE SPRINGFIELD
SECTION 4.5 FUTURE TRANSPORTATION
WESTERN SARPY TRANSPORTATION ENHANCEMENT PLAN (WE-STEP)

The Western Sarpy Transportation Enhancement Plan (WE-STEP) is incorporated into this section of the Springfield Comprehensive Plan as a supplement.

Section 3. Repeal Ordinances in Conflict. All other ordinances in conflict are hereby repealed.

Section 4. Effective Date. This Ordinance shall be in full force and effect from and after passage, approval and publication as provided by law.

PASSED AND APPROVED THIS 21ST DAY OF JANUARY, 2025.

Robert Roseland, Mayor
(SEAL)

Attest: Barbara Henninger, City Clerk

Agenda Item 5. Gottsch reported that Chris Woodman, Director of Buildings, Vehicles & Equipment, researched ways to install sound barrier curtains on the stage and the east and west walls of the main floor. Craney suggested installing mats on the wooden panels on the front of the stage and lower portion of the east and west walls (below the sandstone) for added sound deadening. Murtha suggested wood sound proofing panels or furring out the walls and using sound proofing MDF board (medium-density fiberboard). Council directed staff research wood sound panels and obtain cost estimates.

Agenda Item 6. Craney reached out to Justin Haynes, Countertop Creations. Justin stated the quote to polish the basement floor from 2023 is still good. Gottsch stated the quote from Midwest Concrete Coatings is using a chip system to finish the floor. Gottsch inquired what the main goal was for refinishing the floor. Craney stated he would like a smooth floor for aesthetic purposes and to make it easier to clean. Motion by Murtha, seconded by Herzog, to approve the bid from Countertop Creations in the amount of \$18,947.50 to polish and seal the basement floor of the community building as long as Chris Woodman, Director of Buildings, Vehicles & Equipment, is comfortable with the process and as long as the job can be completed by the end of February. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Agenda Item 7. Motion by Neitzel, seconded by Herzog, to approve the bid from Affordable Air Duct Cleaning in the amount of \$5,000 for cleaning the air ducts, squirrel cages and air conditioning coils at the community building. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Agenda Item 8. Council discussed the city's current parking fee structure and process. Council directed staff to set up a special meeting with Cpt. Boldt, Sarpy County Sheriff's Office, to discuss further options.

Agenda Item 9-11 and 14. Motion by Murtha, seconded by Neitzel, to move agenda item 9 regarding Kathleen Gottsch, City Administrator/Treasurer, annual review and proposed merit increase; agenda item 10 regarding Rod Post, seasonal maintenance worker/mower, proposed merit increase; agenda item 11 regarding Daelynn Schmitz, seasonal maintenance worker, proposed merit increase; and agenda item 14 regarding the Political Subdivision Tort Claim from Luis Beltran, into executive session. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Agenda Item 12. Motion by Murtha, seconded by Neitzel, to approve a wage increase of \$.75/hour to Chris Woodman, Director of Buildings, Equipment & Vehicles, for obtaining his Grade IV water license. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Agenda Item 13. Motion by Neitzel, seconded by Murtha, to approve a wage increase of \$.75/hour to Jason Iverson, Maintenance Laborer, for obtaining his Grade IV water license. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Department Reports

Agenda Item 1. No department report from Neitzel.

Agenda Item 2. Herzog reported the community building will be closed in February for annual maintenance. The library's winter events are going well.

Agenda Item 3. Murtha reported that Tyler Holdorf, Parks Director, and the maintenance department, removed most of the dead branches from the tree on 6th Street in Buffalo Park. There is one branch that is out of reach of our equipment, but they will continue to monitor the site to bring it down safely. All the Christmas decorations have been taken down for the season. Holdorf will begin working on spring projects as the weather permits. Neitzel inquired on the direction we are taking with the soccer complex. Gottsch stated that she would like to hire Confluence to put together a master plan for the soccer complex and the new park area adjacent to Springfield Creek Trails & Recreation Area.

Agenda Item 4. Craney reported that Bryan Cherry, Street Commissioner, is ready for snow and in the meantime working on winter projects.

Agenda Item 5. Mayor Roseland reported that he will be attending the wastewater agency meeting tomorrow.

Agenda Item 6. Gottsch reported that the legislature is in session. They are expecting a record number of bills to be dropped. The United Cities will be meeting weekly via zoom and in person as needed. Gottsch will keep everyone updated.

Executive Session

Motion by Herzog, seconded by Neitzel, to enter into executive session at 8:14 p.m. for the purpose of personnel matters and potential litigation. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Motion by Murtha, seconded by Herzog, to leave executive session at 9:00 p.m. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Motion by Murtha, seconded by Herzog, to approve a 5% merit increase to Kathleen Gottsch, City Administrator/Treasurer. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Motion by Craney, seconded by Murtha, to approve a wage increase to \$20.00/hour for Rod Post, seasonal maintenance worker/mower. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Motion by Neitzel, seconded by Craney, to approve a wage increase to \$18.00 for Daelynn Schmitz, seasonal maintenance worker. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Adjournment

Motion by Herzog, seconded by Neitzel, to adjourn. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Meeting adjourned at 9:01 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on January 21, 2025; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Barbara Henninger
City Clerk

Robert Roseland, Mayor

Date

Barbara Henninger, City Clerk

Date